



**ORIENTATION PROGRAMME FOR FRESH UNDERGRADUATE STUDENTS
FOR 2023/2024 ACADEMIC YEAR (REGULAR)**

VENUE	TIME	PROGRAMME
DAY ONE, WEDNESDAY 17TH JANUARY, 2024		
CEREMONIAL GROUNDS	8:30 am	Opening Ceremony: a. Opening Prayer by University Chaplain b. Introduction of Chairperson, Vice-Chancellor and other Senior Members by Director of Public Affairs, Mr. Micheal K. Twum-Ampomah c. Chairman’s Address by Ag. Dean of Student Affairs, Dr. Philip Oti-Agyen
	9:00am	Welcome Address by Vice-Chancellor, Prof. Fredrick Kwaku Sarfo (PhD)
	9:30am	A Conducive Environment for Teaching and Learning by Registrar, Mr. Augustus Kwaw Brew
	9:45 am	Sharpening your Academic Skills at the University by Pro Vice-Chancellor, Prof. Isaac Boateng
	10:00 am	Channels of Communication in AAMUSTED by Deputy Director of HR, Mrs. Goddana M. Darko
	10:15am	Procedure for payment of fees by Director of Finance, Dr. Jeff Danquah Boakye
	10:30 am	Academic Rules and Regulations/Services by Ag. Director of Academic Affairs, Dr. Charles Baba Champion
	10:45 am	Challenges and Opportunities for Fresh Students by Deputy Director of Administration, Mr. Daniel Konin
	11:00 am	Medical Examinations and Health Services by Ag. Deputy Director of Health Services, Dr. George Wireko Brobby Bonsu (MD)
	11:15 am	Time with Faculties – Brief presentation by Deans a. FASME – Prof. Yahands Dissou Arthur b. FBE – Prof. Faisal Iddris
	11:35 am	Social Media and Image Building Strategies for the University by Head of Documentation and Web Management, Mr. David Owusu Antwi
	12:45 pm	Closing Remarks by Chairman
	12:50 pm	Break – Students Registration Continues





**ORIENTATION PROGRAMME FOR FRESH GRADUATE STUDENTS FOR
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VENUE	TIME	PROGRAMME
		AFTERNOON SESSION, WEDNESDAY 17TH JANUARY, 2024
NEW AUDITORIUM	2:00 pm	Opening Ceremony: a. Opening Prayer by University Chaplain b. Introduction of Chairperson, Vice-Chancellor and other Senior Members by Director of Public Affairs, Mr. Micheal K. Twum-Ampomah , c. Chairman's Address by Ag. Dean of Student Affairs, Dr. Philip Oti-Agyen
	2:20 pm	Welcome Address by Vice-Chancellor, Prof. Fredrick Kwaku Sarfo (PhD)
	2:35 pm	A Conducive Environment for Teaching and Learning by Registrar, Mr. Augustus Kwaw Brew
	2:45 pm	Sharpening your Academic Skills at the University by Pro Vice-Chancellor, Prof. Isaac Boateng
	2:55 pm	Channels of Communication in AAMUSTED by Deputy Director of HR, Mrs. Goddana M. Darko
	3:05 pm	Procedure for payment of fees by Director of Finance, Dr. Jeff Danquah Boakye
	3:10 pm	Scholarships and Government Bursary for Students by Director of Finance, Dr. Jeff Danquah Boakye
	3:20 pm	Library Services in the University by Librarian, Dr. Christopher M. Owusu-Ansah
	3:30 pm	Medical Examinations and Health Services by Ag. Deputy Director of Health Services, Dr. George Wireko Brobby Bonsu (MD)
	3:40 pm	Graduate Research/Thesis Writing by Ag. Director, DRIPIA, Prof. Ebenezer Bonyah
	3:50 pm	Academic Rules and Regulations/Services by Ag. Director of Academic Affairs, Dr. Charles Baba Champion
	4:00 pm	Semester and Course Credit System by Prof. Gilbert Owiah Sampson
	4:10 pm	Guidance and Counseling Services by Coordinator, Guidance and Counselling Unit
	4:20 pm	Procedures for AAMUSTED online Registration by Head of Student Records, Examination and Support Services, Mr. Eric Dogor
	4:30 pm	Social Media and Image Building Strategies for the University by Head of Documentation and Web Management, Mr. David Owusu Antwi
4:40 pm	Time with GRASSAG	
4:50 pm	Closing Remarks by Chairman	





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VENUE	TIME	PROGRAMME
		DAY TWO, THURSDAY 18TH JANUARY, 2024
CEREMONIAL GROUNDS	8:30am	Opening Prayer by University Chaplain
	8:35am	Welcome Address by Ag. Dean of Student Affairs, Dr. Philip Oti-Agyen
	8:40am	Time Management by Ag. Director of Academic Affairs, Dr. Charles Baba Campion
	8:55 am	Library Services in the University by Librarian, Dr. Christopher M. Owusu-Ansah
	9:10 am	Quality Assurance, students' stake by Ag. Director, Directorate of Quality Assurance, Planning and Accreditation
	9:15 am	Semester and Course Credit System by Prof. Gilbert Owiah Sampson
	9:30 am	Guidance and Counselling Services by Coordinator, Guidance and Counseling Unit
	9:45 am	Procedures for AAMUSTED online Registration by Head of Student Records, Examination and Support Services, Mr. Eric Dogor
	10:00 am	Social Media and Image Building Strategies for the University by Head of Documentation and Web Management, Mr. David Owusu Antwi
	10:15 am	Closing Remarks by Chairman
	10:20 am	Break – Students Registration Continues/Students Socialization/ Campus Tour by Mr. Donald Asiedu





**ORIENTATION PROGRAMME FOR FRESH UNDERGRADUATE STUDENTS
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VENUE	TIME	PROGRAMME
		DAY THREE, FRIDAY 19TH JANUARY, 2024
CEREMONIAL GROUNDS	8:30am	Opening Prayer by University Chaplain
	8:35am	Welcome Address by Ag. Dean of Student Affairs, Dr. Philip Oti-Agyen
	8:40am	Presentations by Deans of Faculties a. FTE – Prof. Humphrey Danso b. FVE – Prof. Ellen Olu Fagbemi c. FECS – Dr. Isaac Addai
	9:25 am	IT Services on Campus by Head of IT Services, Mr. Nicholas Donkor
	9:40 am	Use of University Facilities by Head, Facilities Management
	9:55 am	Usage of Hall facilities by Deputy Registrar, Mrs. Akua Ahyia Adu-Oppong
	10:10 am	Prevention of domestic fire outbreaks by Ghana National Fire Service
	10:30 am	Religious and Social Life on campus by University Chaplain Sr. Dr. Mary Assumpta Ayikue
	10:45 am	Recreation and Sports by Ag. Director of Sports, Mr. Julius Baba Apidigo
	10:55 am	Accessing Student Loan by Rep. from Student Loan Trust Fund
	11:05 am	Insurance, Banking and Finance; Presentation by Reps. From Banks and Insurance Companies
	11:35 am	Time with SRC
		11:50 am
	12:00 pm	Break – Students Registration Continues / Students Socialization/ Campus Tour by Mr. Donald Asiedu





**AKENTEN
APPIAH-MENKA
UNIVERSITY**
*of Skills Training and Entrepreneurial
Development*

**OFFICE OF THE
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