



GUIDE 3: ENROLLING STUDENTS ON TURNITIN

You cannot conduct a Similarity Test of a paper on Turnitin if you have not enrolled the student that owns the paper on Turnitin. Similarly, you can also enrol yourself as a student to enable you check your own work for similarity.

To enrol a student on Turnitin, follow the process below:

Step 1: From the top left corner of your Class page on Turnitin, Select "Students" (after Assignments)

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Step 2: Select "Add Student" or "Upload Student List" (for bulk upload, your list must include the "First name", "Last name" and institutional email). When using the "Add Student" option, complete the form with the "First name", "Last name" and institutional email.

Figure 2: Form for enrolling a student



Step 3: Submit the form after filling it. The records are added to your list

For more information or assistance on Turnitin at AAMUSTED, call the Virtual Services Librarian. Mr Charles Mensah, on 0249590545