



## HOW TO ACTIVATE YOUR TURNITIN ACCOUNT

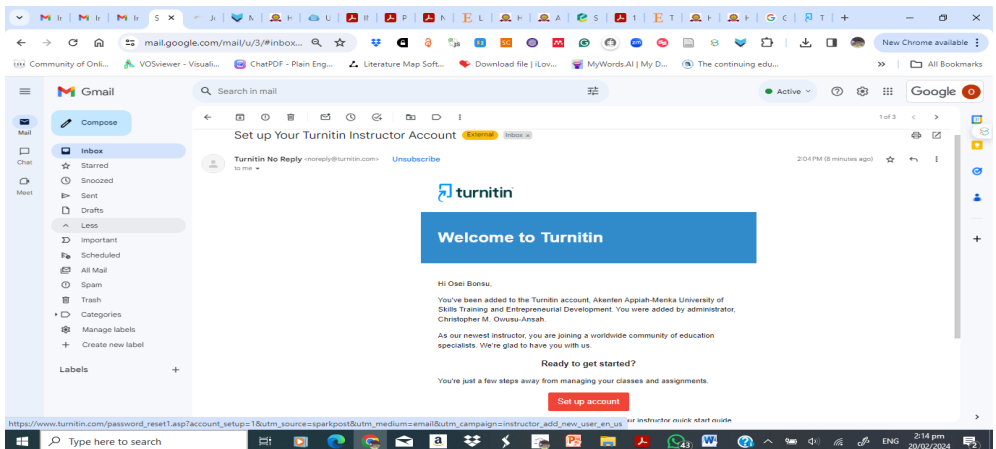
*(A guide for Lecturers and Staff)*

To activate your Turnitin Account as an instructor, you must first receive an email from Turnitin on behalf of your account administrator. If you haven't received this email yet, ask your Faculty Librarian to add you to your institution's account or to confirm your email address.

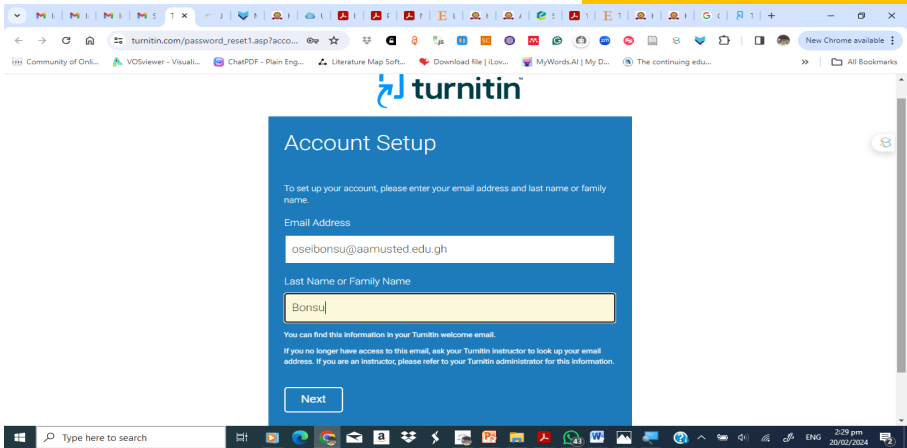
After receiving your activation email, follow the steps to set up your Turnitin Account:

**Step 1:** Go to your AAMUSTED email where you will see a new message from Turnitin with the title: **“Turnitin No Reply”** and **“Set up your Turnitin Instructor Account”**

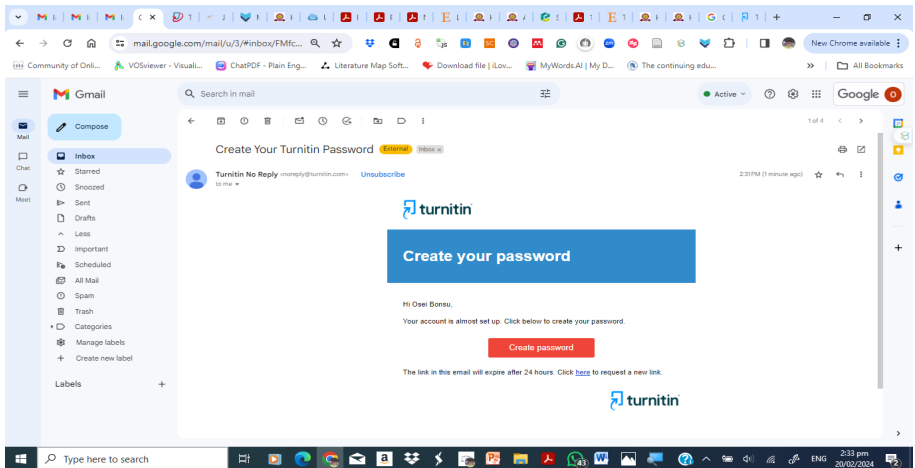
**Step 2:** Click on the above email where you will be taken to this page:



**Step 3:** Click the red button to set up your Turnitin Account. You will be required to provide your institutional email and your family name (surname):



**Step 4:** Click “Next”. At this point, you will be re-directed to your email to set up your Turnitin Password



**Step 5:** Back to your email inbox! This time, look out for the subject line 'Create your Turnitin password'.

**Step 6:** Follow the Create password button you'll find in the email.

**Step 7:** Create a password for use with your account

*Your password must be between 6 and 12 characters in length, containing at least one letter and one number.*

**Step 8:** When you are logged-in, you will be required to select and answer a secret question

**You're all set. You can now use the details you've just created to log in to Turnitin**

*If you encounter any challenges as you set up your account, contact the Virtual Services Librarian on 0249590545 or your Faculty Librarian*